



## PURPOSE

Holy Trinity Lutheran Church and School offers several avenues to make Christian education affordable for families. This includes the availability for discounts for church members and multi-child families. Beyond this, some families need additional financial support to secure the viability of their child's attendance in our school. Each year, the HTLS Board is assigned the task of awarding scholarship dollars to families with demonstrated need.

## ELIGIBILITY CRITERIA

To be eligible for a K-8 scholarship you have to meet the following criteria:

- Student must have a completed enrollment application and paid all application fees for HTLS.
- Parents' financial statements must show demonstrated financial need.
- Must have no unpaid expenses at time of application.
- Qualified applicants are expected to be in good academic standing and uphold the standard of the student handbook.
- The household income may not exceed 175% of the income limit required to qualify for reduced price lunches under the National School Lunch and Child Nutrition Acts (See Table Below);
  - Note: Household income includes all money and property received of whatever nature and from whatever source, but excludes: periodic payments for sickness and disability, worker's compensation, public assistance, unemployment compensation, retirement benefits, compensation by United States servicemen serving in a combat zone.

## APPLICATION PROCESS

The process for applying for these scholarships is as follows:

- Set up a BeneFAQ account and complete the enrollment application for each student. All fees related to application must be paid in full before applying for scholarships. Your application will not be considered without the completed online form as well as the uploaded document(s) and all applications must be received by May 15. *HTLS will not upload documents!*
- Complete the application for a scholarship through your BeneFAQ account.
- Upload all required documentation, including tax returns and W-2s. No scholarships can be processed until all documentation has been received by BeneFAQ.
- Your application will be printed and reviewed by the Scholarship Committee (consisting of School Board members and school leadership). After the review, a determination will be made for the amount of scholarship to be offered if the family qualifies.
- The family will be notified by letter and sent an acceptance agreement.
- All families are to complete one hour of service for every \$200 awarded - not to exceed 20 hours of service per semester per family. These hours are to be completed within the current school year.
- Failure to complete 20 hours of service at the school per scholarship will affect consideration for future scholarship awards.

## ADDITIONAL INFORMATION FOR PARENTS

- Tuition assistance is awarded strictly on the basis of need in a completely confidential process. HTLS does not award any academic or athletic scholarships.
- The amount of tuition assistance is committed to an applicant on an annual basis requiring re-application in subsequent years.
- The school is committed to protecting the privacy of its families; therefore, all information received by the Tuition Assistance Committee is held in the strictest of confidence.



- Please note that the scholarship amount ranges from 1%-50%. HTLS may not be able to provide a scholarship for every family that applies.
- Awards are designated for families exhibiting significant financial need, paying for quality primary education. Once accepted, scholarships are made available to each eligible member of a participating family.

2023-2024 Scholarship Income Guidelines	
Household Size	Annual Household Gross Income Cap
2	\$63,845
3	\$80,485
4	\$96,250
5	\$113,765
6	\$130,405
7	\$147,045
8	\$163,690

**NOTE:** A household includes an individual living alone or an individual living with the following:

- A spouse, parent, and their unemancipated minor children
- Other unemancipated minor children who are related by blood or marriage; or
- Other adults or unemancipated minor children living in the household who are dependent upon the individual.